dataflow events
delegate management

Features	Essentials From £1,750	Professional Between £4,000 - £12,000	Custom Pro From £5,000
Options that can be included in the different arrangements	A simple invitation process, just requiring a Yes or No response. The basic arrangements include: An embedded invitation, on screen confirmation and decline messages, confirmation email, pre-event joining instructions and attendance report.	An extensive process that manages much more complex requirements, within a limited selection of options with a specified structure that is defined by Dataflow.	This extends beyond Professional to provide greater customisation of the registration site. More powerful functionality and complex tools can be used with our Custom Pro service.
Support			
Dedicated Project Manager	✓	✓	✓
Design			
Branding	**Basic**	**Templated**	**Full Custom**
Own Domain and SSL	✓	✓	✓
Attendee Interface			
Templated information pages		✓	
Fully customised information pages			✓
Embedded invitation for RSVP Capture	✓		
Registration pages			
Login		✓	✓
Event countdown clock		✓	✓
Registration overview		✓	✓
Multiple delegate types and pathways		✓	✓✓
Personal details	✓	✓	✓
Accompanying guest		✓	✓
Passport details		✓	✓
Photo upload		✓	✓
Travel – By air, rail and road		✓	✓✓
Access to flight lookups		✓	✓
Accommodation		✓	✓✓
Room share selection		✓	✓
Activity selection		✓	✓
Session selection for activities, meetings and dinners with capacity management		✓	✓✓

Features	Essentials From £1,750	Professional Between £4,000 - £12,000	Custom Pro From £5,000
Payments		✓	✓✓
Photo Gallery		✓	✓
Doc Box			✓
Emails & SMS			
Save the date / Invitations	✓	✓	✓
Registration rejection / confirmation		✓	✓
Reminders		✓	✓
Joining instructions	✓	✓	✓
Post event		✓	✓
Email attachments		✓	✓
SMS messages		✓	✓
Admin Features			
Data import wizard	✓	✓	✓
Registrations editor		✓	✓
CMS editor		✓	✓
Reports	✓	✓	✓✓
Check-in tool	✓	✓	✓
Communications – email and SMS		✓	✓
Doc Box administrator			✓
Asset allocations			✓
Market management			✓
Personalised itineraries			✓
Sponsor ticket management			✓
Media Accreditation			✓
Nominations			✓
Multilingual management			✓
Document creation – Welcome and departure letters			✓
On Site			
Use of Check-in tool	✓	✓	✓
Scanning	✓	✓	✓
Badge printing	✓	✓	✓
On-site support	✓	✓	✓

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